



STATE OF IOWA

CHESTER J. CULVER, GOVERNOR
PATTY JUDGE, LT. GOVERNOR

DEPARTMENT OF HUMAN SERVICES
KEVIN W. CONCANNON, DIRECTOR

INFORMATIONAL LETTER NO. 701

TO: Iowa Medicaid Providers who have not completed Enrollment Renewal

FROM: Iowa Department of Human Services, Iowa Medicaid Enterprise

RE: Enrollment Renewal Deadline – FINAL NOTICE OF TERMINATION

EFFECTIVE: May 1, 2008

Our records indicate that your organization has not submitted a claim to the Iowa Medicaid Enterprise (IME) within the past 12 months. In accordance with industry best practices, IME is terminating provider numbers that are inactive and whose providers have failed to complete the enrollment renewal process. This practice helps ensure program integrity.

This letter is to advise you that the Iowa Medicaid Enterprise will be terminating your provider number effective May 1, 2008, for failure to complete the enrollment renewal process. Claims submitted for dates of service on or after that date will be denied. Providers not wishing to renew their enrollment should prepare to stop seeing Medicaid patients on or after that date.

IME encourages you to remain an active Medicaid provider and to complete the enrollment renewal process. IME relies on dedicated providers like you to serve the health care needs of members of Iowa's Medicaid program. Please contact us to remain active, or complete the process online. All Iowa Medicaid Providers (excluding individual CDAC) that have not completed the Provider Enrollment Renewal process can do so at www.imeservices.org. Individual CDAC providers are allowed a paper enrollment renewal process and should contact IME to determine their enrollment renewal status.

If you have any questions regarding this process, or would like to request a hard copy enrollment renewal packet, please contact IME Provider Services at 1-800-338-7909 (option 2), locally in the Des Moines area at 515-725-1004 (option 2), or by e-mail at imerenewal@dhs.state.ia.us to have the packet emailed to you. Because these forms are tailored to the specific provider, please include your tax id if requesting a hard copy packet.